



Oregon

Theodore R. Kulongoski, Governor

Department of State Police

Identification Services Section

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November 26, 2008

TO ALL FEDERALLY LICENSED FIREARM DEALERS

Subject: **UPDATE ON VARIOUS TOPICS**

There are several things going on in the Firearms Unit that we want to share with you, our customers. We are always interested in making our processes more efficient and we feel the ones we mention below will help us do that. We think these are all positive changes and want to let you know what to expect.

NEW ATF FORM

ATF has developed a new 4473 form. We have been told that it would be distributed beginning mid October. The original plan was to begin using them no later than November 15th. However, since this is such a busy time of year, ATF has extended that until January 15th. If you have any questions regarding this, please contact the Portland ATF office.

REGIONAL FFL MEETINGS

ATF and Oregon State Police have scheduled two regional meetings for FFLs in December.

December 16, 2008 1:00 p.m. to 4:00 p.m.

Umpqua Community College

Student Campus Center, Indian/Timber Room

1140 Umpqua College Rd

Roseburg, OR 97470

December 18, 2008 1:00 p.m. to 4:00 p.m.

Oregon Department of Transportation

63055 North Highway 97 Building K

Bend, OR 97701

We hope to see many of you there.

DEALER GUIDE UPDATE – COMING SOON

The Oregon State Police Firearms Unit is updating the Instruction Guide for Firearms Dealers (yellow book). This should be completed within the next month. A copy will be mailed to each dealer. However, for your convenience and in an effort to provide the most current and timely information possible, this information will also be posted on our website. You can download it or refer to it electronically. We will keep the most current version of our documents on our web site.

NEW CONTACT NUMBER FOR DENIED and PENDED TRANCTIONS

503-373-1808 x327 This is the number to use should a customer wish to contact us regarding a Denied or Pended sale.

Another major change we are making is how we will handle calls regarding denied or pended transactions. We have established an extension where the customer will need to leave their name and telephone number along with a message regarding the purpose of their call. Our staff will research the information and return the call as soon as possible. A return call will be made on the same or the next day to acknowledge receipt of the message. Enclosed with this letter is a copy of the new "Denied Firearm Sale Informational Handout" and "Pended Firearm Sale Informational Handout" forms we have created for you to provide to customers in each case when applicable. These handouts also will be included in the Dealer Guide update as well as on our web page for your convenience.

Please discontinue use of the following extensions: 401, 408 and 415.

IMPORTANT CONTACT NUMBERS

FICS Instant Check1-800-432-5059
(And Stolen Gun Checks)
Local Alternate FICS Instant Check Number.....503-585-6245
(For use when cell phone does not allow an 800 number)
Challenge Line (for denied or pended call inquiries).....503-373-1808 x327
FICS Unit Manager..... 503-373-1808 x418
FICS Unit Supervisor..... 503-373-1808 x400
Alcohol Tobacco & Firearms, Portland..... 503-331-7830
OSP Firearms Instant Check Fax.....503 370-8584
OSP, Identification Services Section..... 503-378-3070
(For general information Mon-Fri 8:00am-5:00pm)
OSP, Identification Services Section Web page..... www.oregon.gov/OSP/ID

If you have any thoughts or questions, please feel free to contact me to share them. We hope that these changes and updates will be helpful and a benefit to all as we continue to see an increase in the volume of transactions. We wish everyone a very successful holiday season.

Sincerely,



Marie Severson, Manager
Firearms Unit

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Enc: forms